

VOLUNTEER ROLE DESCRIPTION

INTERNAL AUDITOR



[Welcome to The Ironbridge](#)



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PURPOSE

To support the Ironbridge Gorge Museum Trust, the trustees and senior management staff team in ensuring compliance with statutory requirements, competent management of risks, responsible stewardship of resources, and implementation of best practices.

ACTIVITIES

- Identify priority areas for audit activity in consultation with the Health and Safety Committee
- Carry out objective reviews of risk management systems and processes at IGMT locations, as agreed
- Report on findings from audit activities – recommending corrective actions and identifying opportunities for improvement
- Guide the development and implementation plans and provide consultancy support to responsible managers

PREFERRED EXPERIENCE & QUALIFICATIONS

- Relevant risk management capabilities and experience
- Analytical and conceptual thinking skills and the ability to identify opportunities for change and improvement
- Ability to establish effective working relationships with staff and volunteers
- Ability to work on own initiative.

COMMITMENT EXPECTED

Availability is required to undertake typically two audits and attend four audit meetings a year.

MAIN CONTACT

Health and Safety Officer

MORE INFORMATION

For more information please contact volunteering@ironbridge.org.uk or visit our [website](#) to complete an application form.