

Friends of the Ironbridge Gorge Museum Trust

Privacy Policy

The Friends of the Ironbridge Gorge Museum Trust (Friends) is a registered charity (No 518657) and supports the activities of the Ironbridge Gorge Museum Trust. This privacy policy explains how we use any personal information we collect about you when you join the Friends.

What information do we collect about you?

When you join the Friends, we collect only the information required from you to manage and administer your membership, which includes membership renewals, processing bank details when collecting payment, Annual General Meeting notices and the collection of Gift Aid. When you visit a museum under the care of the Ironbridge Gorge Museum Trust, your visit is recorded and visiting patterns analysed.

How will we use the information about you?

We collect information about you to allow us to manage and administer your membership of the Friends. In order to fulfil our obligations, to you as a member, we share your information with the Ironbridge Gorge Museum Trust as our data processor, but your personal data is administered by the Friends' Administrator.

We will not share your information with organisations outside the Friends or the Ironbridge Gorge Museum Trust.

Marketing

We would like to send you information about our activities and those of the Ironbridge Gorge Museum Trust including events, special offers and new developments by way of post and email.

We do not share your data with external marketing companies.

If you have consented to receive marketing, you may opt out at any time.

Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email the Friends' Administrator: friends@ironbridge.org.uk, or telephone: 01952 435 900, or write to us at the following address: The Friends Administrator, The Ironbridge Gorge Museum Trust, Coalbrookdale, Telford, Shropshire, TF8 7DQ.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Review of our privacy policy

We will keep our privacy policy under regular review.

This privacy policy was last updated on 14th May 2018.

How to contact us

Please contact us if you have any questions about our privacy policy for information we hold about you:

- by email: friends@ironbridge.org.uk
- by telephone: 01952 435 900
- or write to us: The Friends Administrator, The Ironbridge Gorge Museum Trust, Coalbrookdale, Telford, Shropshire TF8 7DQ.