

**The following measures have been put in place to ensure you have a safe and enjoyable visit.
Hand Washing at Blists Hill Victorian Town**

In the interest of hygiene, do not allow the children to pet the animals on the site.
If contact with animals is made, ensure they wash their hands thoroughly before eating any food (including sweets)!
There are hand washing facilities in the toilets at the Entrance Building, the New Inn and the Forest Glen.

Insurance	The Ironbridge Gorge Museum has public liability insurance of £10,000,000 AXA Insurance UK plc Policy number BM COM 6712898
Health & Safety	<ul style="list-style-type: none"> • The Museum complies with all relevant national health and safety laws • We have a written Health & Safety Policy, available for inspection • Qualified first aid staff are available during activities and there is a designated First Aid Room on each site <p>Museum staff are all aware of the fire evacuation procedure, and will always be on hand to assist.</p>
Staffing	<ul style="list-style-type: none"> • All Education Officers have been checked through the CRB (Criminal Records Bureau) and received full Enhanced Disclosure Certificates in accordance with the Protection of Children Act 1999 <p>The Group Organisers, not the Museum Staff, are responsible for the supervision and welfare of their students at all times during their visit</p>
Special Needs Provision	<ul style="list-style-type: none"> • There is easy wheelchair access, including lifts and ramps, to most areas of the Museum. <p>The Museum offers activities appropriate for students with special needs</p>
Exhibits	The Museum offers a combination of workshops and gallery spaces, a risk assessment is in place for each of these areas.

To help prepare for your visit we ask that you follow the guidelines below:

During your Visit	<p>Pupils are advised:</p> <ul style="list-style-type: none"> • Not to run • To stay in their groups and not leave the area without prior permission from a teacher • To show consideration for members of their own group and all other groups and visitors within the Museum • Not to shout <p>Not to eat or drink anything in the workshop areas</p>
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Specific Risks – Exhibition Galleries:

Area	Hazard	Risk	Action
General: • Changes in Floor Surface and level • Stairs	Slips, trips and bumps	Low	<ul style="list-style-type: none"> Guidelines identifying risks and recommending code of conduct Pupils supervised at all times
Lift	Finger traps	Low	<ul style="list-style-type: none"> Lift recommended for visitors with restricted mobility only Lift to be operated only by a supervising adult according to instructions on the control panel. A maximum of 4 people to travel in the lift at any one time
Demonstrators workshops (Coalport, Jackfield)	Bumps/Falls/Hazardous materials in use. Kilns in operation	Low	<ul style="list-style-type: none"> Guidelines identifying risks and recommending code of conduct Barriers in place to keep visitors away from working area Pupils supervised at all times Safe working procedures and trained staff in place
Toilets	trips/ slips/ cleanliness	Low	<ul style="list-style-type: none"> Guidelines identifying risks and recommending code of conduct Pupils supervised at all times Toilets cleaned and checked regularly by staff

Specific Risks – Workshops

Each workshop has a risk assessment available from the site education officer or Education Administrator.